



ORIGINAL

CITY COUNCIL MEETING
Meeting Minutes of December 18, 2025

Mayor Andy Schabell called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Tom Baldridge	Present	Patrick Blair	Present
Laura Fincher	Present	Stacey Graus	Present
Michael McGrath	Present	Robert Strong	Present

Also: Stephanie Tarter, City Clerk
Mike Duncan, City Attorney

Lucas Cooper, Police Chief
Kelly Perry, Treasurer

APPROVAL OF MINUTES: December 4, 2025, Regular Meeting

MOTION: Tom Baldridge made a motion to approve the minutes of December 4, 2025, Regular Meeting, seconded by Patrick Blair. All in favor, the motion passed, 6-0-0.

SCHEDULED VISITORS AND GUEST

Chamberlin & Owen – FY 2024/2025 Audit Report: John Chamberlin gave an overview of the audit they performed for FY 2024/2025. He thanked the staff for making the audit process. The city received a clean report with good internal controls and compliance. He then reviewed the income and debt comparison for the year compared to previous years. The city was issued an unmodified opinion which is what a city wants to see.

MOTION: Stacey Graus made a motion to approve FY 2024/2025 audit report, seconded by Robert Strong. All in favor, the motion passed, 6-0-0.

UNSCHEDULED VISITORS AND GUEST - None

ORDINANCES, RESOLUTIONS & MUNICIPAL ORDERS

(Mike Duncan read the following.)

Municipal Order 2025-21: A Municipal Order of the City of Alexandria re-appointing and approving Kevin Barbian as a member of the Alexandria Board of Adjustment for a full four (4) year term to expire on December 31, 2029, or as soon as his successor is appointed, approved, is qualified and sworn in.

Municipal Order 2025-22: A Municipal Order of the City of Alexandria re-appointing and approving Randy Schoultheis as a member of the Alexandria Board of Adjustment for a full (4) year term to expire on December 31, 2029, or as soon as his successor is appointed, approved, is qualified and sworn in.

Municipal Order 2025-23: A Municipal Order of the City of Alexandria re-appointing and approving Melinda Brewer as a member of the Alexandria Code Enforcement Board for a full three (3) year term to expire on December 31, 2028, or as soon as her successor is appointed, approved, is qualified and sworn in.

Municipal Order 2025-24: A Municipal Order of the City of Alexandria re-appointing and approving Karen Minshall as a member of the Alexandria Park & Recreation Board for a full four (4) year term to expire on December 31, 2029, or as soon as her successor is appointed, approved, is qualified and sworn in.

Municipal Order 2025-25: A Municipal Order of the City of Alexandria re-appointing and approving Dawn Warner as a member of the Alexandria Park & Recreation Board for a full four (4) year term to expire on December 31, 2029, or as soon as her successor is appointed, approved, is qualified and sworn in.

Municipal Order 2025-26: A Municipal Order of the City of Alexandria re-appointing and approving Nick Reitman as a member of the Alexandria Planning & Zoning Commission for a full four (4) year term to expire on December 31, 2029, or as soon as his successor is appointed, approved, is qualified and sworn in.

Municipal Order 2025-27: A Municipal Order of the City of Alexandria re-appointing and approving Randy Nehus as a member of the Alexandria Planning & Zoning Commission for a full four (4) year term to expire on December 31, 2029, or as soon as his successor is appointed, approved, is qualified and sworn in.

Municipal Order 2025-28: A Municipal Order of the City of Alexandria re-appointing and approving Joe Schwarber to a full three (3) year term on the City of Alexandria Property Maintenance Board of Appeals to expire on December 31, 2028, or as soon as his successor is appointed, approved, is qualified and sworn in.

MOTION: Tom Baldrige made a motion to approve Municipal Order 2025-21 through Municipal Order 2025-28, seconded by Robert Strong. Mayor Schabell shared these are residents who have agreed to continue to serve on the boards and they help keep the city running. All in favor, the motion passed, 6-0-0.

Mayor Schabell shared a recommendation letter from City Administrator Plummer on why Mike Hoerlein was selected for the position of Public Works Superintendent.

Mr. Hoerlein introduced himself as a lifelong resident of Kenton County but loves driving around our city looking at lights and attending NKU games. He is looking forward to working with the city and the Public Works team.

Municipal Order 2025-29: A Municipal Order of the City of Alexandria appointing and approving Michael Hoerlein to the position of Superintendent of Public Works pursuant to Section 31.41(B) of the Alexandria Code of Ordinances.

MOTION: Tom Baldrige made a motion to approve Municipal Order 2025-29, seconded by Patrick Blair. All in favor, the motion passed, 6-0-0.

DEPARTMENT REPORTS

City Clerk: Gave a brief update on the Christmas Beautification, the voting is open until December 26. Mentioned they put a hold on the Tribute Bricks due to moving the Tribute Park to the New City Building, there will be a waitlist.

Police Department: See attached report. He gave an overview that Tyler Messer just graduated from Academy and is field training, the newest recruit started the Academy this week and they will be hiring a lateral as well. There was a question regarding the bike patrol and that it will start back up in the spring.

Zoning/Code Enforcement: See attached report.

Community Center: See attached report.

COUNCIL COMMITTEES

Public Works – Tom Baldrige: Next meeting will be January 15, 2026, at 6:00pm.

Safety – Laura Fincher: Next meeting will be February 19, 2026, at 6:30pm.

Business Retention & Development – Michael McGrath: Next meeting will be April 2, 2026, at 6:00pm.

Personnel – Robert Strong: Next meeting will be January 15, 2026, at 6:30pm.

Future Planning – Patrick Blair: Next meeting will be February 5, 2026, at 6:00pm

Finance – Stacey Graus: Next meeting is February 19, 2026, at 6:00pm.

BOARDS & COMMISSIONS

Planning & Zoning: Meet this past Tuesday, they had nothing to discuss, just approved bills.

NEW BUSINESS

Profit-n-Loss: No one had any questions.

Mud on Constable: Mr. Baldrige shared that they are working with Pepper to make sure the mud is taken care of.

OLD BUSINESS – None

COUNCIL & MAYOR COMMENTS

Tom Baldrige: Merry Christmas.

Laura Fincher: She thanked the parks department for all their hard work on the events they put on.

Patrick Blair: Was glad to have a boring audit and thanked Mr. Graus and staff for all their work.

Stacey Graus: Thanked everyone for their work and wished everyone a Happy and fruitful New Year. Hopes to be in the new building next year.

Mayor Andy Schabell: Attended the NKADD meeting today and recently spoke with Governor Beshear about things happening in the New Year.

FUTURE MEETINGS

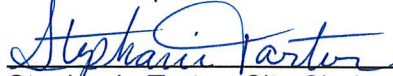
- January 6, 7:00pm – Planning & Zoning
- January 7, 7:00pm – Park & Recreation
- January 14, 7:00pm – Board of Adjustment

COMMUNICATIONS

- December 1-February 1 – Holiday Lights Recycling, drop off at Campbell County Clerk's Offices or Campbell County Library
- December 24-26 – City Offices Closed for Christmas Holiday
- December 26-January 11 – Holiday Tree Recycling, drop off real trees at Pendery Park
- December 31-January 2 – City Offices for New Year's Holiday

ADJOURNMENT

MOTION: Robert Strong made a motion to adjourn, seconded by Michael McGrath. All in favor, the motion passed 6-0-0. The meeting was adjourned at 7:32 p.m.


Stephanie Tarter, City Clerk

Date: 1/15/2026


Andy Schabell, Mayor

Date: 1/15/2026