



ORIGINAL

**PARK & RECREATION MEETING
Minutes of September 3, 2025**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Fred Holmann Rick Carr
Dawn Warner

Also Present: Andy Schabell, Mayor David Plummer, City Administrator
Kim Wagner, Recreation Director Carey Franks, Recreation Assistant

APPROVAL OF MINUTES: August 6, 2025

MOTION: Rick Carr made a motion to approve the minutes from the August 6, 2025 meeting, seconded by Fred Holman. All in favor, the motion passed 4-0-0.

VISITORS and GUESTS:

Chris Mardis discussed the skate equipment location.

OLD BUSINESS:

Skate Equipment: They discussed possible locations for the stake equipment, Park, City or Bridge parking lot. Best set up would be straight line for the 3 pieces, needing an area large enough. City will check into liability, look for skateboard grant, and speak to Bridge Church. Mr. Mardis will also check into possible locations. They tabled this discussion until next meeting.

Surveillance Camera Update: They were advised they would have a new quote from Emerge. They discussed possibility of purchasing new cameras when we know what type the new city campus will use, for easier integration of city surveillance. Mrs. Wagner will check with Boone County to see if they are happy with Emerge surveillance.

Pickleball Opening: The pickleball courts are still not ready. The re-milling and re-paving of the one court has taken place, now waiting for curing, painting, and reinstall of fencing. The grand opening is pushed off until completion. Mrs. Wagner applied for the pickleball equipment grant but has not heard anything back yet.

Halloween Walk: They were advised the Halloween Walk will take place on October 25, 7:30-9:30pm. There was mentioned that a flyer with QR code has been designed, the QR code will make finding out how to participate easier. These flyers will be posted out in the community. They were advised they will be emailing middle schools, high schools and NKU for help, possibly Church groups and businesses as well. The admission will remain at \$2 as well. This discussion was tabled for next meeting.

Dog Days Report: It was reported that Food/drink vendors were a good addition this year and participants liked the weeknight timeslot. The weather was very cool and rainy, causing participation to be low. The believe there needs to be more advertising for it next year.

Budget Update: Mrs. Warner presented the current budget in an easy-to-read format.

NEW BUSINESS:

Recreational Director Update: Mrs. Wagner mentioned the playground equipment for the toddler area construction should begin on Thursday, September 4th, weather permitting. She also mentioned possibility of getting new lids on our stone garbage receptacles, current open style allows small animals to get into and leave trash lying around dumpsters every morning. She will count current number of receptacles and try to find updated lids to fit as well as pricing. Mrs. Wagner also mentioned need for bulletin board near concession stand/restrooms and upper shelter. Board approved the purchase of a new bulletin board for placement on concession stand.

City Administrator Update: Mr. Plummer mentioned his meeting with city leaders about trail network planning. He also mentioned the new City logo has been approved and the City is preparing for yearly audit.

Agenda items for next Meeting:


- a. Security cameras and Wi-Fi
- b. Pickleball opening event
- c. Skate park location, liability update
- d. Halloween Walk
- e. Budget Update
- f. Recreational Director Update
- g. City Administrator Update

COMMUNICATION: None.

ADJOURNMENT:

MOTION: Fred Hollman made a motion to adjourn, seconded by Dawn Warner. All in favor, the motion passed 4-0-0.

Attested to and submitted by:


Stephanie Tarter, City Clerk


Karen Minshall, Chairperson

Dated 10/01/2025

Dated 10-1-25