



8236 West Main St  
Alexandria, KY 41001  
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## **REGISTRATION OF VACANT RESIDENTIAL PROPERTY**

This registration form must be completed by the Creditor or Creditor's representative:

- (a) Prior to filing a complaint of foreclosure or executing a deed in lieu of foreclosure on vacant residential property located in the City of Alexandria, Kentucky; or
- (b) Within ten (10) business days after obtaining knowledge of the vacancy if the subject residential property becomes vacant after the Creditor filed a complaint of foreclosure or executes a deed in lieu of foreclosure but prior to vesting in the Creditor or a third party.

### **PROPERTY INFORMATION:**

\_\_\_\_\_  
Vacant Property Address

\_\_\_\_\_  
Property Owner's Name

\_\_\_\_\_  
Property Owner's Address (if known)

### **CREDITOR'S REPRESENTATIVE**

**\*\*Note:** Representative must be located within the Commonwealth and must be authorized to accept service on behalf of the Creditor

\_\_\_\_\_  
Creditor or Creditor's Representative Signature

\_\_\_\_\_  
Dated

☐ Deed in lieu of Foreclosure  
Anticipated Date of execution: \_\_\_\_\_

### **CREDITOR'S INFORMATION:**

\_\_\_\_\_  
Creditor's Name/Business Name

\_\_\_\_\_  
Creditor's Address

\_\_\_\_\_  
Creditor's Phone Number

\_\_\_\_\_  
Representative's Name

\_\_\_\_\_  
Representative's Address

\_\_\_\_\_  
Representative's Phone Number

☐ Complaint of Foreclosure  
Date Filed \_\_\_\_\_

## **DE-REGISTRATION OF VACANT RESIDENTIAL PROPERTY**

Vacant Property Sold:

Date: \_\_\_\_\_

New Property Owner & Current Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **OFFICE USE ONLY:**

\_\_\_\_\_  
Date of De-Registration

\_\_\_\_\_  
City Clerk's Office Representative