



ORIGINAL

**PARK & RECREATION MEETING**  
**Minutes of April 2, 2025**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Fred Hollmann Rick Carr Laura Fincher  
Daniel Phirman

Absent: Karen Minshall

Also Present: Andy Schabell, Mayor David Plummer, City Administrator  
Carey Franks, Recreation Assistant

**APPROVAL OF MINUTES:**

**MOTION:** Laura Fincher made a motion to approve the minutes from the March 5, 2025 meeting, seconded by Rick Carr. All in favor, the motion passed 4-0-0.

**VISITORS and GUESTS:** None.

**OLD BUSINESS:**

**Discuss/Update Bylaws:** The board chose to table the discussion until Karen Minshall was present.

**Park Use Survey:** Carey Franks went over the survey that is prepared in Google Forms and ready for release. The results will be ready for the Board to discuss in July.

**Shelter Seating:** Carey Franks went over some seating layouts that she had prepared for the park shelter. There was some discussion of the options and suggestions for adjustments to the layouts.

**MOTION:** Laura Fincher made a motion to pursue the 4th layout with four benches to be installed against the posts facing the playground to still provide walking access between the benches, seconded by Rick Carr. All in favor, the motion passed 4-0-0.

**Budget:** The current budget was reviewed. Ideas for next year's budget were discussed and will be continued at the next meeting.

**Pickleball Courts:** Mr. Plummer updated that Public Works is scheduled to excavate the old asphalt when the weather allows and that once the asphalt is redone, it will require up to 30 days to cure before finishing.

**NEW BUSINESS:**

**Consideration of New Playground Equipment:** The city received a bid to install new playground equipment suited for toddlers to replace the train set. The Board discussed the proposal and asked the Recreation staff to try to get 2 more bids for comparison.

**2025/26 Budget Planning:** The Board discussed projects and ideas that might need funding in the next year. The new playground equipment is one item. Mr. Carr mentioned that the path

around the lake may need some repairs in areas that are being washed out. Other ideas may come up after the survey results are received. The Board will continue to develop the next budget at the May meeting.

**Recreational Director Update:** Mrs. Franks said that some of the playground mulch had been washed out, but that it was repaired by the city. The restrooms at the park will open soon, after the threat of freezing temps has passed.

**City Administrator Update:** Mr. Plummer updated the Board on the city Business Showcase that was scheduled for May 3, 2025, and that the new city building was scheduled to begin construction in June or possibly May.

**Agenda items for next Meeting:**


- a. Bylaw review
- b. Playground Equipment/Mulch/Pathway repairs
- c. Current Budget Update
- d. 2025/26 Budget planning
- e. Recreational Director Update
- f. City Administrator Update

**COMMUNICATION:** None.

**ADJOURNMENT:**

**MOTION:** Dan Phirman made a motion to adjourn, seconded by Laura Fincher. All in favor, the motion passed 4-0-0.

Attested to and submitted by:

  
Stephanie Tarter, City Clerk

  
Karen Minshall, Chairperson

Dated 5/7/2025

Dated 5-7-25