



## PARK & RECREATION MEETING Minutes of February 5, 2025

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall                      Rick Carr                      Laura Fincher  
                 Daniel Phirman

Absent: Fred Hollmann

Also Present: Andy Schabell, Mayor                      David Plummer, City Administrator  
                 Kim Wagner, Recreation Director

### **APPROVAL OF MINUTES:** January 8, 2025 – Special Meeting

**MOTION:** Rick Carr made a motion to approve the minutes from the January 8, 2025, meeting, seconded by Laura Fincher. All in favor, the motion passed 4-0-0.

**VISITORS and GUESTS:** None

### **OLD BUSINESS:**

**Pickleball Courts:** Mr. Plummer updated that Verdantas made some modifications to the site elevation and location to address the Board's concerns related to drainage. The Board discussed the changes and had a few minor requests for additional concerns related to drainage near the entrance gates and sidewalks. The city has only received one bid so far, and the deadline is February 6th.

**Discuss/Update Bylaws:** The Board discussed the draft of updates to the existing Bylaws provided by Mr. Plummer. The Board members will review the draft and bring any comments to the next Board meeting.

**Park Use Survey:** No new changes to the survey questions. The Board discussed what prizes to offer as an incentive for participation and decided on gift cards from local businesses. The Board is still working towards a goal of releasing the survey when park activity increases in the spring.

**Budget:** The budget was reviewed with minimal discussion. The Board is waiting on bids for the pickleball courts before proceeding with other budget items.

### **NEW BUSINESS:**

**2025 Event Dates:** Mrs. Wagner provided a list of events and planned dates that included the return of the Easter Egg Hunt, sponsored by Woodmen of the World.

**Recreational Director Update:** Mrs. Wagner said the mural proposed by Emily Campbell of the Girl Scouts was not going to be done. Mrs. Minshall said she would still like to see it happen at the park and would look into working with ArtWorks to see if she could take over the project. Mrs. Wagner updated the Board; the open Recreational Programmer position was offered to someone. Lastly, muskrats were found at the lake and the staff were looking into addressing the issue.

# ORIGINAL

**City Administrator Update:** Mr. Plummer updated the Board on the new city building and said that site work had begun to prepare for construction and final bids were coming in. He also mentioned that an SRO was hired for the middle school.

**Agenda items for next Meeting:**

- a. Pickleball Courts and Bids
- b. Park Use Survey
- c. Review changes to Bylaws
- d. Seating options for the new shelter.
- e. 2025 Event Dates - Fishing Derby etc.
- f. Budget Update
- g. Recreational Director Update
- h. City Administrator Update

**COMMUNICATION:** None.

**ADJOURNMENT:**

**MOTION:** Daniel Phirman made a motion to adjourn, seconded by Rick Carr. All in favor, the motion passed 4-0-0.

Attested to and submitted by:

  
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Stephanie Tarter, City Clerk

  
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Karen Minshall, Chairperson Fred Holtmann, Vice Chair

Dated 4/2/25 \_\_\_\_\_

Dated 4/2/25 \_\_\_\_\_