



CITY COUNCIL MEETING Meeting Minutes of November 21, 2024

Mayor Andy Schabell called the Alexandria City Council Meeting to order at 7:03 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Joe Anderson	Present	Tom Baldridge	Present
Stacey Graus	Present	Kyle Sparks	Present
Robert Strong	Present	Patrick Blair	Present

Also: Stephanie Tarter, City Clerk
Mike Duncan, City Attorney
David Plummer, City Administrator
Lucas Cooper, Police Chief
Doug DeJaco, Public Works Supt.
Kelly Perry, City Treasurer

APPROVAL OF MINUTES: November 7, 2024, Regular Meeting

MOTION: Tom Baldridge made a motion to approve the minutes of the November 7, 2024, Regular Meeting, seconded by Patrick Blair. All in favor, the motion passed 6-0-0.

UNSCHEDULED VISITORS AND GUESTS

ORDINANCES, RESOLUTIONS & MUNICIPAL ORDERS

(Mayor Andy Schabell read the following.)

Proclamation 2024-07: Charles Robbins Day, November 28, 2024.

(Mike Duncan read the following.)

Proclamation 2024-08: Small Business Saturday, November 30, 2024.

Municipal Order 2024-16: A municipal order of the City of Alexandria declaring surplus property and authorizing disposal of Alexandria Public Works department vehicle by auction.

MOTION: Kyle Sparks made a motion to accept Municipal Order 2024-16, seconded by Robert Strong. All in favor, the motion passed 6-0-0.

Joe Anderson asked how many miles are on the truck, he was advised it has around 68,000. The truck will be auctioned off on Govdeals.

Municipal Order 2024-17: A municipal order of the City of Alexandria recommending and approving councilman Patrick Blair to be nominated for OKI Regional Council of Governments Board of Directors full one (1) year term to expire on December 31, 2025, or as soon as his successor is appointed, approved, is qualified and sworn in.

MOTION: Stacey Graus made a motion to approve Municipal Order 2024-17, seconded by Patrick Blair. Mayor Schabell shared Patrick approached and asked for ways to represent the city in places that would be helpful. It was asked what a board member would do on the OKI board, it was advised that it would be a representation of the City. All in favor, the motion passed 6-0-0.

Municipal Order 2024-18: A municipal order of the City of Alexandria declaring surplus property and authorizing disposal of Alexandria Annex building by disposal.

MOTION: Robert Strong made a motion to pass Municipal Order 2024-18, second by Tom Baldrige. Mayor Schabell shared there have been no meetings there for several months. All in favor, the motion passed 6-0-0.

Resolution 2024-12: A Resolution of the City of Alexandria, in Campbell County, Kentucky, approving the guaranteed maximum price (GMP) #1 submitted by Pepper Construction Company of Ohio, LLC, the City's Construction Management contractor, for the City's new City Building and Community Center Campus Project.

Mr. Plummer explained all that would be involved in the GMP #1 with civil work, tapping into utility lines, permitting and overhead costs. Tim Berter from Pepper Construction explained all the dirt will stay on site. He shared the process has been great and the team has been easy to work with. Mayor Schabell shared, the meetings have been extensive but is appreciative that Pepper Construction is straightforward in their responses. Mr. Plummer explained what a GMP is and why the city decided to go that route.

MOTION: Stacey Graus made a motion to adopt Resolution 2024-12, seconded by Tom Baldrige. All in favor, the motion passed 6-0-0.

DEPARTMENT REPORTS

City Administrator: Mr. Plummer reported they advertised in the paper for a 3rd party check and the company will be with the project for the duration of the project and they will be inspecting different aspects of the project while the work is being completed. He advised that St. Mary's 2nd Grade class came to the city building to learn about city government, visited the different departments and met the staff.

Police Department: See attached reports. Chief Cooper advised a Facebook post will go up for steering wheel locks for particular vehicles. They will also do a post for the Christmas giving tree. He reported there was an article that went out about the AED's that are now in police cruisers throughout the Northern Kentucky Region and the City of Alexandria received three of them and they have already been used twice.

Public Works: See attached reports.

Zoning/Code Enforcement: See attached reports. Mayor Schabell met with Mr. Liles and thanked him for all that he is doing.

Community Center: See attached reports.

COUNCIL COMMITTEES

Public Works – Tom Baldrige: Met this evening and discussed the 2024-2025 Street Program and it is almost completed. They discussed the 2024-2025 Street Sweeping program for the fall and spring. They also discussed some streets that have had parking complaints and how to

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resolve those issues. He thanked Kyle Sparks for being on the Public Works Committee. Next meeting will be in 2025.

Safety – Joe Anderson: Next meeting will be in 2025

Bus. Retention & Development – Kyle Sparks: Next meeting will be in 2025.

Personnel – Robert Strong: Met this evening and discussed policy for the workplace regarding cannabis and police department personnel. Next meeting will be in 2025

Future Planning – Patrick Blair: The City of Alexandria will be asking for input from the residents to help redesign the city logo. The city will be putting that out on Facebook in the next few weeks. Next meeting will be in 2025.

Finance – Stacey Graus: Next meeting will be a special meeting on December 5, 2024, at 6:00pm.

NEW BUSINESS

Profit & Loss: See attached reports.

Set Christmas/Winter Beautification Award Dates:

Nominations: 12/9/24-12/16/24 by 12:00pm

Voting: 12/17/24-12/27/24

Announce: January 2025 Meeting

OLD BUSINESS

2025 Meeting Schedule: Will table this until next meeting.

COUNCIL & MAYOR COMMENTS

Tom Baldridge: He chatted with Mr. Robbins prior to the meeting and the stories he shared about his bravery, he is a true American hero.

Joe Anderson: He wanted to congratulate the two newly elected council members; his time has been interesting.

Kyle Sparks: As he is retiring from Council, he shared the mayor has been fantastic to work with and council has been great, and the city is in good hands with the people in place and on staff.

Robert Strong: Looking forward to the groundbreaking ceremony on November 26.

Mayor Schabell: He really enjoyed having the 2nd grade from St. Mary's come out and interact with them and hear from them.

FUTURE MEETINGS


- December 3, 7:00pm – Planning & Zoning.

COMMUNICATIONS

- November-December – Cam Cares, drop off new underwear or socks to any Campbell County Library Location.
- November 26, 1:00pm – Groundbreaking Ceremony for New City Campus.
- November 28 & 29 – Thanksgiving, City Offices Closed.
- December 1, 4:00-7:00pm – Cocoa with Santa and Tree Lighting.

ADJOURNMENT

MOTION: Tom Baldrige made a motion to adjourn, seconded by Robert Strong. All in favor, the motion passed 6-0-0. The meeting was adjourned at 7:43 p.m.


Stephanie Tarter, City Clerk

Date: 12/5/24


Andy Schabell, Mayor

Date: 12-5-24