



## CITY COUNCIL MEETING Meeting Minutes of March 7, 2024

Mayor Andy Schabell called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Joe Anderson	Present	Tom Baldridge	Present
Stacey Graus	Present	Kyle Sparks	Absent
Robert Strong	Present	Susan Vanlandingham	Present

Also: Stephanie Tarter, City Clerk  
Mike Duncan, City Attorney  
David Plummer, City Administrator  
Lucas Cooper, Police Chief  
Doug DeJaco, Public Works Supt.  
JoAnn Hackworth, City Treasurer

### **APPROVAL OF MINUTES: February 15, 2024, Regular Meeting**

**MOTION:** Tom Baldridge made a motion to approve the minutes of the February 15, 2024, Regular Meeting, seconded by Stacey Graus. All in favor, the motion passed 5-0-0.

### **UNSCHEDULED VISITORS AND GUESTS**

**Steve Rath, 14 Crupper Ln:** Mr. Rath has lived in the city for two years and has been up to the building about 4 times to ask about the maintenance of Crupper Ln; he believes it is a forgotten street. The street has potholes and they are not serviced by the city or the county. He explained that he was led to believe that after the street had so many houses built it would be turned over to the county or city. The confusion lies in the fact that some houses are in the city, and some are in the county. Mr. Graus explained that the city needs to put pressure on the county and work out an interlocal agreement to get the road paved so that it is a shared cost. Mr. DeJaco explained that it was always explained to him that it was a private drive. Mayor Schabell said the city would investigate the issue and get back with him.

**Terry Conley, VFW:** Mr. Conley shared that the March 29 Memorial date has been cancelled because they cannot get the pavers in on time, it has been rescheduled for April 27, 2024, at 12:00pm at Tower Park. He also presented Chief Lucas Cooper with the Citizenship Education Award. He also shared the Memorial Day Parade will take place if there is enough interest. Councilman Strong asked if folks could still purchase pavers for the memorial; there are still pavers left to purchase.

### **ORDINANCES, RESOLUTIONS & MUNICIPAL ORDERS**

#### **Resolution 2024-01: Hazard Mitigation Plan Adoption, Katie Jo Kirkpatrick, NKADD**

Ms. Kirkpatrick shared about the ADD and the counties represented and how they help the cities and counties. They have been working on the new 5-year plan and they are working on getting approval from the cities while the State and FEMA are reviewing. They have held many meetings with various groups and residents to get input to create the plan. Campbell County has already implemented one mitigation process with the SMART 911 app. They also address high hazard dams to make sure there is a plan for those as well. The plan also allows the cities to receive funding if there were ever an incident to be mitigated.

*(Mike Duncan then read the following)*

A Resolution of the City of Alexandria, in Campbell County, Kentucky, adopting the Northern Kentucky regional Hazard Mitigation Plan, 2024.

Mr. Duncan explained there is no downside to adopting but lots of downside if the city does not.

**MOTION:** Stacey Graus made a motion to adopt Resolution 2024-01, seconded by Tom Baldrige. All in favor, the motion passed 5-0-0.

**Proclamation 2024-01: Rosco Hornsby Day, March 3, 2024.** Mayor Schabell gave an overview of the proclamation and how it came about and Mr. Duncan read the proclamation.

*Mike Duncan then read the following:*

**Ordinance 2024-01 (1<sup>st</sup> Reading):** An Ordinance of the City of Alexandria, in Campbell County, Kentucky, amending chapter 111 of the City of Alexandria Code of Ordinances in order to revise the provisions pertaining to food trucks.

Mr. Duncan pointed out they added regulations for a food truck if it were to do business in the same location for more than 7 days. Mr. Plummer wanted to be respectful of the current brick and mortar but also allow for more food options within the city.

## **DEPARTMENT REPORTS**

**City Clerk:** Ms. Tarter reported the city has received 24 participants for the Amplify Alexandria. Businesses can still sign up to participate for as long as the program is running. The first drawing will be March 18, giving businesses until March 15 to enroll for the April spotlight.

**City Administrator:** Mr. Plummer pointed out there has been a lot of behind-the-scenes work for the new city building and there will be CMAR interviews on Friday, March 8.

Alexandria Business Showcase will have the event on May 11, 2024, and all businesses are encouraged to participate, and they will ask for a \$50 fee to help offset the cost.

There is a film crew that is wanting to film scenes at the Community Park on March 13. The public is being asked to stay away from the area during this time and there is a rain out date of March 12. They will store their equipment and vehicles at The Bridge Church to cut down on the traffic at the park.

The chiefs of the fire departments will attend the March 21 Council meeting to discuss the merger.

**Police Department:** Chief Cooper reported they are bringing back the Heros Day Event and partnering with other local departments. The event will be Sunday, April 28 from 1:00pm – 4:00pm at the middle school, rain out date is May 5. He went on to share that the Social Workers worked hard to plan this event and more information will be posted on the department's Facebook page.

## **COUNCIL COMMITTEES**

**Public Works – Tom Baldrige:** Next meeting will be March 21, 2024, at 6:00pm.

**Safety – Joe Anderson:** Next meeting will be May 16, 2024.

**Finance – Stacey Graus:** They met this evening and discussed a budget amendment and looked at the investment accounts which are doing well, they also looked at the proposed 2024-2025 budget. Next meeting will be April 18, 2024, at 6:30pm.

## **BOARDS & COMMISSIONS:**

### **NEW BUSINESS**

**2023 Police Department Annual Report:** Chief Cooper explained this is a look at the prior year and something they must do as part of their accreditation. They will try to have this on the website.



**Police Department Multi-Year Plan:** This is a needs assessment and is something he is required to develop per the cities policy. This looks at the next 5 years and the amount of detail tapers off the further out you go.

**Council Resignation:** Mrs. Vanlandingham announced her resignation effective April 1 as they are moving outside of the city limits. She did not want to resign before her term ended but she did not want to wait and leave the city hanging. She would like whoever replaces her to have time to get their feet under them and give them time to decide if they would like to run prior to the June deadline. Mayor Schabell thanked her for always thinking about the city in all of her decisions and for all of the time and effort that she has devoted to the city. Mr. Plummer thanked her for her work.

## **OLD BUSINESS**

**Playground Equipment Update:** The park board met and discussed some equipment, and they decided on a piece of equipment from Miracle KY & TN. See attached.

**MOTION:** Tom Baldridge made a motion to approve the purchase of the new playground equipment from Miracle KY & TN in the amount of \$70,252,22, seconded by Stacey Graus. There was some discussion regarding the price, color and getting something in place soon. All in favor, the motion passed 5-0-0.

**Washington & US 27:** Letters have been sent and Chief Cooper sent emails to CCMS, BBHS and the State Senator and State Representative, encouraging them all to send letters of support to the State Highway Department.

**Shrubs in Village Green:** Councilman Anderson asked for an update regarding the shrubs at Alexandria Village Green in front of Harbor Freight and Bealls. Mr. Graus was led to believe those shrubs were going to be removed. There is no current timeline for the removal.

**Bridge Church potholes:** Councilman Anderson reported the potholes in the parking lot and connector roads have been filled and they did a good job.

## **COUNCIL & MAYOR COMMENTS**

**Tom Baldridge:** Spare Time has closed but it may open for breakfast and lunch again.

**Andy Schabell:** He visited with the Boy Scouts at Campbell Ridge and met with the 4<sup>th</sup> & 5<sup>th</sup> graders. His son John was a page for Representative Mike Clines, and they saw Senator Funke Frommeyer who stopped everything to get pictures. He also reported that Alexandria Community Park was full after the trout stocking and reminded folks they need a license to fish.

## **FUTURE MEETINGS**

- March 13, 7:00pm – Board of Adjustments
- March 14, 7:00pm – Code Enforcement
- March 19, 7:00pm – Planning & Zoning

## **COMMUNICATIONS**

- March – Story Walk at the Park, Worm Weather is now up around the Lake Loop
- March 16, 9:00am-2:00pm – Spring Craft Show, \$2 entry fee at the door
- March 23, 11:00apm – Easter Egg Hunt at Alexandria Community Park, hosted by WoodmenLife

- March 23, 1:00pm – Eggstra-SPECIAL Easter Egg Hunt, Alexandria Community Park, hosted by WoodmenLife
- March 30 – National Take a Walk in the Park Day

## **EXECUTIVE SESSION**

**MOTION:** Susan Vanlandingham made a motion to go into Executive Session pursuant to KRS 61.810(b)(f) to discuss real estate and employee matters, seconded by Tom Baldrige. Mayor Schabell stated no action would be taken after the executive session. All in favor the motion passed 5-0-0. Executive Session began at 7:56pm.

**MOTION:** Tom Baldrige made a motion to return to Regular Session, seconded by Bob Strong. All in favor, the motion passed 5-0-0. Returned to Regular Session at 8:21pm.

## **ADJOURNMENT**

**MOTION:** Susan Vanlandingham made a motion to adjourn, seconded by Robert Strong. All in favor, the motion passed 5-0-0. The meeting adjourned at 8:22p.m.

  
Stephanie Tarter, City Clerk

Date: 3-21-24

  
Andy Schabell, Mayor

Date: 3-21-24