



## CITY COUNCIL MEETING Meeting Minutes of November 16, 2023

Mayor Andy Schabell called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Joe Anderson	Present	Tom Baldrige	Present
Stacey Graus	Present	Kyle Sparks	Present
Robert Strong	Absent	Susan Vanlandingham	Present

Also: Stephanie Tarter, City Clerk  
Doug DeJaco, Public Works Supt.  
Mike Duncan, City Attorney

Lucas Cooper, Police Chief  
David Plummer, City Administrator

### **APPROVAL OF MINUTES: November 2, 2023, Regular Meeting**

**MOTION:** Susan Vanlandingham made a motion to approve the minutes of the November 2, 2023, Regular Meeting, seconded by Tom Baldrige. All in favor, the motion passed 5-0-0.

### **SCHEDULED VISITORS AND GUESTS**

**New Police Employees – Jonathan Payne & Blake Cuthbert:** Chief Cooper introduced the new officers; Jonathan Payne is a lateral hire from NKU and is out on the road, and Blake Cuthbert is a new recruit and Army veteran who will head to the Academy in the new year. Mr. Duncan performed their ceremonial swearing in.

### **UNSCHEDULED VISITORS AND GUESTS** – None

### **ORDINANCES, RESOLUTIONS & MUNICIPAL ORDERS**

*Mike Duncan read the following:*

**Resolution 2023-08:** A Resolution of the City of Alexandria, in Campbell County, Kentucky, authorizing and directing the Mayor or his designee to execute an addendum to the Rumpke contract for residential solid waste & curbside recycling collection services, in order to renew the contract for the first option year.

**MOTION:** Stacey Graus made a motion to approve Resolution 2023-08, he went on to say overall they do a good job but there are still issues with them entering neighborhoods too early and that needs to be fixed, seconded by Susan Vanlandingham. There were some questions regarding the surcharge being added and what the total cost will be for the 2024 year, and it will be \$18.20/household per month. All in favor, the motion passed 5-0-0.

**Resolution 2023-09:** A Resolution of the City of Alexandria, in Campbell County, Kentucky, authorizing and directing the Mayor or his designee to execute a contract with CT Consultants, Inc. for design and construction administration services related to the city's new government campus project.

Mr. Plummer explained the resolution lays out the move forward with the city campus and using CT Consultants to complete the different phases of the project. The city will be able to review the work after each phase and adjust as necessary. Councilman Graus was concerned about the cost and whether the city would have to hire a separate architect. CT Consultants will be the Project Manager and the Architect. John DeGraaf and Michael Anderson from CT Consultants answered the questions posed by Council regarding the relationship between them and the Construction Manager, who would be in charge and who would handle the RFP's required for the project. If any

issues are noticed during the construction stage, Mr. DeGraaf explained they would point them out to the City and to the Construction Manager.

Councilman Baldrige explained the Campus Steering Committee chose this approach as it seemed to be the safest. Mr. Duncan read the summary and explained there was some back and forth conversation to get the contract to its final version presented this evening.

**MOTION:** Kyle Sparks made a motion to approve Resolution 2023-09, seconded by Tom Baldrige. All in favor, the motion passed 5-0-0.

**Resolution 2023-10:** A Resolution of the City of Alexandria, in Campbell County, Kentucky, authorizing and directing the Mayor or his designee to execute an agreement with RSA Advisors, LLC for municipal advisory services related to the City's new government campus project.

Mike Duncan explained this is the final stage of things on the financial side of the project to obtain financing for the project.

**MOTION:** Tom Baldrige made a motion to approve Resolution 2023-10, seconded by Kyle Sparks. All in favor, the motion passed 5-0-0.

## **DEPARTMENT REPORTS**

**Police Department:** See attached reports. All 3 new vehicles are at the outfitters' and should be out on the road by the end of the month. With the new hires the department would be fully staffed. The recruit has already started, and he is receiving training and getting to know the city.

**Public Works:** See attached report.

**Zoning/Code Enforcement:** See attached reports.

**Community Center:** See attached report.

## **COUNCIL COMMITTEES**

**Public Works – Tom Baldrige:** Next meeting will be December 7 at 6:00pm.

**Business Retention – Kyle Sparks:** Next meeting will be December 7 at 6:30pm.

**Finance Committee – Stacey Graus:** Next meeting is in 2024

## **BOARDS & COMMISSIONS:**

**Park & Recreation:** Councilwoman Vanlandingham asked for an update on the park shelter; it is about 96% done, just waiting on a few shingles of roofing to be fixed. There was also a question regarding the seating; that is currently in the works.

## **NEW BUSINESS**

**Profit & Loss Report:** See attached. Noone had any questions.

**2024 Council Committee Calendar:** Mayor Schabell gave an overview of the proposed meeting calendar. Councilwoman Vanlandingham likes the one-hour meeting, she believes they could discuss more items in depth. Councilman Baldrige likes meeting every month as things pop up, but he could maybe do every other month. Councilman Graus would like to meet three times prior to the budget being set and the October meeting was moved to November due to the audit being



pushed back a week for 2024. There was further discussion regarding the pros and cons of each calendar. Councilman Graus and Sparks will make either schedule work. There was a suggestion of taking the April 18 meeting and splitting between Public Works and Finance, Personnel could possibly split as well.

## OLD BUSINESS

**Pickle Ball courts:** Councilman Anderson asked for an update regarding pickle ball courts. They are cost prohibitive and based on the other needs for the park, like new playground equipment, it would not happen during this fiscal year. Councilman Baldrige shared some other locations that have pickleball courts that could be used. There was a conversation regarding funding, location, and time.

## COUNCIL & MAYOR COMMENTS

**Tom Baldrige:** Have a Happy & Safe Thanksgiving.

**Kyle Sparks:** City Sign is bright, and he asked if the brightness could be lowered.

**Andy Schabell:** The decisions made this evening are a huge step forward in the right direction with hiring CT and RSA to start on the new city campus. Councilman Baldrige has heard lots of support from folks he has spoken with even with the large ticket price.

## FUTURE MEETINGS

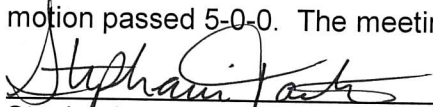
November 21, 7:00pm – Planning & Zoning

## COMMUNICATIONS

- November 23 & 24 – Offices Closed in observance of Thanksgiving.

## ADJOURNMENT

**MOTION:** Tom Baldrige made a motion to adjourn, seconded by Kyle Sparks. All in favor, the motion passed 5-0-0. The meeting adjourned at 7:46 p.m.

  
Stephanie Tarter, City Clerk

Date: 12/7/2023

  
Andy Schabell, Mayor

Date: 12-7-2023