



CITY COUNCIL MEETING Meeting Minutes of April 6, 2023

Mayor Andy Schabell called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Joe Anderson	Absent	Tom Baldrige	Present
Stacey Graus	Absent	Kyle Sparks	Present
Robert Strong	Present	Susan Vanlandingham	Present

Also: Stephanie Tarter, City Clerk
Lucas Cooper, Police Chief
David Plummer, City Administrator

Mike Duncan, City Attorney
Doug DeJaco, Public Works Supt.

APPROVAL OF MINUTES: March 16, 2023, Regular Meeting

MOTION: Tom Baldrige made a motion to approve the minutes of the March 16, 2023, Regular Meeting, seconded by Kyle Sparks. All in favor, the motion passed 4-0-0.

UNSCHEDULED VISITORS AND GUESTS

Terry Connley, VFW: Mr. Connley thanked the city for the use of the Tribute Park for Reach Across America and the upcoming Memorial Day Parade and presented the Mayor with a certificate. Annabelle Krist went onto nationals for Patriot Pens and came in 42nd out of 48 and a girl from BBHS won 2nd place in the State for Voice of Democracy writing contest. The theme for next year is "How are you inspired by America." He also reported the parade will happen this year and on May 28th. The city offered to post about the parade on the Facebook page to help spread the word.

ORDINANCES, RESOLUTIONS & MUNICIPAL ORDERS

*Mr. Duncan read the following:
Second Reading:*

ORD 2023-03: An Ordinance of the City of Alexandria, in Campbell County, Kentucky, adopting the 2023 S-23 Supplement to the City of Alexandria Code of Ordinances, as prepared by the American Legal Publishing Corporation.

MOTION: Tom Baldrige made a motion to adopt Ordinance 2023-03, seconded by Robert Strong. All in favor, the motion passed 4-0-0.

First Reading:

ORD 2023-04: An Ordinance of the City of Alexandria, in Campbell County, Kentucky, amending section 37.02 of the City of Alexandria Code of Ordinances, Ordinance 2022=02, and the City's Personnel and Pay Classification Plan, by amending the salary ranges for city employees in the document entitled City of Alexandria, Job Descriptions, Classifications and Salary Ranges for City Employees.

Mr. Plummer explained the Police Department wanted to raise the salary for new recruits and that conversation spurred on a need to reevaluate all pay scales. There will not be any change in pay, but rather the pay ranges for positions.

MUN ORD 2023-10: A Municipal Order of the City of Alexandria declaring surplus property and authorizing disposal of police department vehicles by auction.

ORIGINAL

MOTION: Susan Vanlandingham made a motion to adopt Municipal Order 2023-10, seconded by Kyle Sparks. All in favor, motion passed 4-0-0.

There was discussion regarding the equipment from the vehicles; everything is removed and then reused on new cars.

EXEC ORD 2023-02: An Executive Order of the Mayor of the City of Alexandria, in Campbell County, Kentucky designating the City Treasurer to complete the Uniform Financial Information Report.

Mr. Duncan explained the city is required to complete the Uniform Financial Information Report (UFIR) each year and this designates the person responsible for completing and sending it to the Department of Local Government.

RES 2023-04: A Resolution adopting and approving the execution of a Municipal Aid Co-op Program Contract between the Incorporated City and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid for the fiscal year beginning July 1, 2023, as provided in the Kentucky Revised Statutes and accepting all streets referred to therein as being streets which are a part of the Incorporated City.

MOTION: Tom Baldrige made a motion to adopt Resolution 2023-04, seconded by Kyle Sparks. All in favor, the motion passed 4-0-0.

DEPARTMENT REPORTS

City Clerk: Ms. Tarter asked all council members to bring in their Code of Ordinance books so they can be updated with the supplemental pages.

Mayor Schabell introduced Phillip Liles as the new Code Enforcement Officer for the City of Alexandria.

City Administrator: See attached report.

Police Department: Chief Cooper reported the Drug Take Back event will be April 22 at the Community Center. If folks can't make it that day, the Community Center has a drop box that can be accessed when open. He went on to mention the drop box is not liquids, but the Police Department does have bags that can be used to dispose of liquids. The department is in the process of interviewing for a Police Clerk as Lisa Childers retires at the end of April.

COUNCIL COMMITTEES:

Public Works – Tom Baldrige: They met this evening and discussed the street program for 2023-2024. The current program will begin later this month on Terrace, Cedarview, Meadowview, Ridgewood Crossing, and Lisa Ln. The city sign was discussed, and hope is to have power soon. Next meeting will be May 4 at 6:00pm

Business Retention & Development: Next meeting will be May 4 at 6:30pm

Personnel – Robert Strong: Next meeting will be June 15 at 6:00pm.

Future Planning – Susan Vanlandingham: They met this evening and discussed language for noise ordinance and reviewed the Comprehensive Plan goals which will be on going. Next meeting will be June 1 at 6:30pm.

BOARDS & COMMISSIONS

ORIGINAL

Park & Rec: Karen Minshall reported the board voted on the gable roof for the new structure and will take about 15 weeks to order. They outlined the budget for next year and purchased a vehicle for the park. The pickleball court is on hold as the cost is \$150,000 to \$300,000 and they will investigate grants to help with the cost. Arbor Day is coming up on April 29 at 10:00am, Fishing Derby will be June 3 and will be helped by Kiwanis.

NEW BUSINESS – None

OLD BUSINESS

Open House: About 50 businesses have been contacted and some are donating items. The Park & Rec board collected money and will be donating fishing equipment. Councilwoman Vanlandingham challenged Council to collect money for the kids drawing for the 12 and below age group. The event is on May 23 from 6-8pm. Flyers are in the works and will be dropped off at business locations around town.

COUNCIL & MAYOR COMMENTS

Tom Baldridge: He expressed concern over the bank closures in a city that is growing. Mayor Schabell read an article about PNC closing multiple locations across multiple states. There is competition with online banks but hates to see them go. Councilwoman Vanlandingham asked if the PNC building falls under historic area as one of the city's goals is to identify historic areas.

Robert Strong: He attended the ribbon cutting ceremony for Borrowed Babies Day Care and spoke with Barry Jolly who stated all his buildings are fully booked. He reached out and obtained some information regarding the water quality after the train derailment in East Palestine. That information is on the City's Facebook page.

Mayor Schabell: He congratulated Borrowed Babies on their second location. Main Street Bored Game Café will have their grand opening on May 27 at 10am and then the parade will be May 28 at 2:00pm. Central Pawk Dog wash opened this past weekend and is up and running.

FUTURE MEETINGS

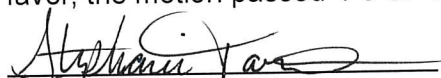
- April 12, 7:00 p.m. – Board of Adjustments

COMMUNICATIONS

- Read a letter from a resident thanking Lisa Grisik the School Resource Officer at Campbell Ridge Elementary.
- DEA Drug Take Back – April 22, 10am-2pm at the Community Center
- Campbell County Spring Cleanup – April 28 & 29 from 8:00am-5:00pm
- Shred Day – April 29th, 9am-12pm at 2805 Alexandria Way, Highland Heights
- Arbor Day Tree Giveaway – April 29th, 10am at Alexandria Community Park
- Campbell County Farm & Expo – April 29th, 9am-2pm at Alexandria Fair Grounds

ADJOURNMENT

MOTION: Tom Baldridge made a motion to adjourn, seconded by Susan Vanlandingham. All in favor, the motion passed 4-0-0. The meeting was adjourned at 7:39 p.m.


Stephanie Tarter, City Clerk

Date: 4/20/2023


Andy Schabell, Mayor

Date: 4/20/23