



CITY COUNCIL MEETING Meeting Minutes of March 16, 2023

Mayor Andy Schabell called the Alexandria City Council Meeting to order at 7:02 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Joe Anderson	Present	Tom Baldrige	Present
Stacey Graus	Present	Kyle Sparks	Present
Robert Strong	Present	Susan Vanlandingham	Present

Also: Stephanie Tarter, City Clerk
Lucas Cooper, Police Chief
David Plummer, City Administrator

Mike Duncan, City Attorney
Doug DeJaco, Public Works Supt.
JoAnn Hackworth, City Treasurer

APPROVAL OF MINUTES: March 2, 2023, Regular Meeting

MOTION: Stacey Graus made a motion to approve the minutes of the March 2, 2023, Regular Meeting, seconded by Tom Baldrige. All in favor, the motion passed 6-0-0.

UNSCHEDULED VISITORS AND GUESTS

Danielle Hyman, Washington St: She has concerns about the effects of the East Palestine train derailment on our water system. She asked for the city to continue putting out notices about the water quality after the train derailment. She also wanted to make sure the City was prepared for emergencies. Chief Cooper shared about Campbell County Emergency Management and how they develop and implement a plan for the whole county, and they are updating the plan this year. Councilman Strong offered to contact NKWD to get an update on the water and post on Facebook.

ORDINANCES, RESOLUTIONS & MUNICIPAL ORDERS

Mr. Duncan read the following:
Second Reading:

ORD 2023-02: An Ordinance of the City of Alexandria, in Campbell County, Kentucky, amending Chapter 38, Section 38.01 of the City of Code of Ordinances, and Ordinances 22-94, 1-95, 2002-05, 2013-12, and 2021-17, in order to amend section 16(A) of the City's Code of Ethics by designating the City Clerk as the official custodian of the records for the Board of Ethics.

MOTION: Kyle Sparks made a motion to approve Ordinance 2023-02, seconded by Susan Vanlandingham. All in favor, the motion passed 6-0-0.

First Reading:

ORD 2023-03: An Ordinance of the City of Alexandria, in Campbell County, Kentucky, adopting the 2023 S-23 Supplement to the City of Alexandria Code of Ordinances, as prepared by the American Legal Publishing Corporation.

Mr. Duncan has reviewed the pages and is satisfied they have done it accurately.

EO 2023-01: An Executive Order of the Mayor of the City of Alexandria, Campbell County, Kentucky, promulgating revisions to the personnel policy for the City of Alexandria.

This Executive Order is to revise the job description for the administrative police clerk as noted in Exhibit A.

MOTION: Stacey Graus made a motion to approve Executive Order 2023-01, seconded by Tom Baldrige. All in favor, the motion passed 6-0-0.

DEPARTMENT REPORTS

City Clerk: Ms. Tarter reported the new administrative clerk will start on Monday, March 20. Megan Snyder comes to the city from the Campbell County Detention Center.

City Administrator: Mr. Plummer gave an overview of the conference he attended, they also had a training on FEMA. The Code Enforcement position has been filled and Phillip Lyles will start April 10.

Police Department: Chief Lucas reported they will be taking applications for Police Clerk as one of their clerks will be retiring. He reported their new cars are in and currently being outfitted. The department is sorting through vehicles to move some around then surplus the rest. See attached report.

Public Works: See attached report.

Fire Department: See attached report.

Zoning Department: See attached report.

Community Center: See attached report. Mayor Schabell read a report regarding the Spring Craft Show.

BOARDS & COMMISSIONS

Delbert Combs, Ethics Vice-Chair: He thanked the council for passing the ordinance. He also welcomed the new officers and spoke about the Open House on May 23 and gave an overview of kid options for the event.

COUNCIL COMMITTEES:

Public Works – Tom Baldridge: Next meeting will be April 6 at 6:00pm.

Safety – Joe Anderson: Next meeting will be June 15 at 6:30pm.

Business Retention & Development: The Committee spoke about giving more exposure on Facebook to the businesses on a more regular basis. Discussed some other fun options to get businesses involved this summer. Next meeting will be May 4 at 6:30pm

Personnel – Robert Strong: Next meeting will be June 15 at 6:00pm.

Future Planning – Susan Vanlandingham: Next meeting will be April 6 at 6:30pm.

Finance – Stacey Graus: They met this evening and spoke about investments and looked at the budget proposal for 2023/2024. Next meeting will be April 20 at 6:00pm.

NEW BUSINESS

Profit & Loss Report: See attached.

Planning & Zoning: There is a Public Hearing scheduled for Tuesday, March 21 to discuss a small cell tower on Arcadia Blvd. More information will be posted on Facebook. Mayor Schabell gave an overview of what the cell tower will look like and the placement of the pole.

OLD BUSINESS

Parking near driveways: Councilman Baldrige reported the city has an Ordinance that states you can't park within 4 feet of a driveway.

BB softball field: Councilwoman Vanlandingham reported Chief Cooper spoke with the school and they will not drive back to the courts to park but will allow the umpires and coaches to park back there.

Excess vehicles: Councilman Anderson asked about the PD vehicles and what they are all used for and if any were for sale. Chief Cooper provided an overview of all vehicles, their purpose, and future use.

New City Campus: Councilman Anderson asked about the new city campus and all the items proposed for the site. He asked about the price and location of the dog park and playground and there was discussion about options of things being proposed for the site. Mayor Schabell explained the plans are preliminary and are still being worked out. There was discussion about putting the dog park out at the current community park and reasons why that would not work. His objection to the dog park and playground is a safety concern with it being located near the entrance.

Mayor/Council Pay Raises: Councilman Anderson challenged the other council members to not accept the pay increase stating they should be able to do the job for \$3600 a year. Councilman Graus explained the pay for council has not been raised for many years and stated the budget always must be paired back and should not be a reason for changing the pay. There was discussion about how the budget would be affected by rolling the pay back to what it was or down to \$0.00. Members of the audience believe the council should be paid more, especially as the city grows. Mayor Schabell asked the council if they would like Mr. Duncan to investigate what it would take to roll back the pay increase. Tom voted yes, Joe voted yes, Robert voted no, Susan voted no, Stacey voted no.

Open House: Susan gave an update on where things are with the Open House event.

COUNCIL & MAYOR COMMENTS

Tom Baldrige: He will follow up with Ms. Wagner about the Pickleball courts as he is still getting questions. He also contacted Popeyes/Dunkin and they are slated to open in April.

Susan Vanlandingham: Main Street Bored Game Café will potentially have an open house in May.

Mayor Schabell: Best of NKY business nominations are open and he encouraged residents to nominate Alexandria businesses. Borrowed Babies Day Care is opening a second location and will have a grand opening on March 27 at 6:30pm.

FUTURE MEETINGS

- March 21, 7:00 p.m. – Planning & Zoning
- April 4, 7:00 p.m. – Planning & Zoning
- April 5, 7:00 p.m. – Park & Rec

COMMUNICATIONS

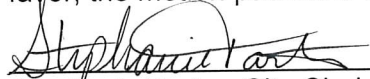
- Fish Stocking – March 9, 1400 Catfish; March 21, 1500 Rainbow Trout
- March 25, 11:00am – Easter Egg Hunt, Community Park hosted by Woodmen Life
- Campbell County Spring Cleanup – April 28 & 29, 8:00am-5:00pm

ORIGINAL

- DEA Drug Take Back – April 22, Community Center

ADJOURNMENT

MOTION: Kyle Sparks made a motion to adjourn, seconded by Susan Vanlandingham. All in favor, the motion passed 6-0-0. The meeting was adjourned at 7:59 p.m.


Stephanie Tarter, City Clerk

Date: 4/6/2023


Andy Schabell, Mayor

Date: 4/6/2023