



PLANNING & ZONING MEETING Minutes of January 17, 2023

Chairperson Nick Reitman opened the regular meeting at 7:00 p.m. on the above date, with the Pledge of Allegiance and the following members answering roll call:

Present: Nick Reitman, Chair Randy Nehus Sonny Markus
Adam Lisowsky Michele Nelson Derek Moore
Sam Ruebusch

Also Present: Stephanie Tarter, City Clerk Carol Hofstetter, Zoning Administrator
Andy Schabell, Mayor David Plummer, City Administrator

ELECTION OF OFFICERS

MOTION: Sonny Markus made a motion to nominate Nick Reitman as Chair, seconded by Michele Nelson. All in favor, the motion passed 7-0-0.

MOTION: Randy Nehus made a motion to nominate Sonny Markus as Vice-Chair, seconded by Derek Moore. All in favor, the motion passed 7-0-0.

MOTION: Adam Lisowsky made a motion to nominate Randy Nehus as Treasurer, seconded by Derek Moore. All in favor, the motion passed 7-0-0.

MOTION: Michele Nelson made a motion to nominate Derek Moore as Secretary, seconded by Sonny Markus. All in favor, the motion passed 7-0-0.

APPROVAL OF MINUTES – December 20, 2022

MOTION: Derek Moore made a motion to approve the minutes of December 22, 2022, seconded by Michele Nelson. All in favor, the motion passed 7-0-0.

VISITORS AND GUESTS

Susan Vanlandingham, City Councilwoman: She gave an overview of the new council committee, Future Planning, and explained this committee will identify vacant properties, their availability, current zoning, possible future zoning and how the zoning will affect the surrounding residential areas and a city as a whole, i.e. noise, odor, water runoff, etc. The committee will review the Comprehensive Plan and ensure the city remains on track or recommend changes back to Planning & Zoning.

She invited the commission to send a few representatives from the commission to their meeting to be part of the conversation from the beginning rather than simply relying on reports. The committee's first meeting is February 2, 2023 at 6:30 p.m. The commission asked if the committee would be pursuing businesses to go into those lots, but that will not be the focus of the committee in the beginning.

There was a brief discussion about the rules about having the same person the two committees and as long as there is not a quorum of Planning & Zoning at the Future Planning Committee there is nothing that says a member can't be at both meetings. Mayor Schabell noted it does not have to be the same commission member that attends all of the meetings. The date and time of the committee meeting is also flexible and could take place before a Planning & Zoning meeting.

NEW BUSINESS

ORIGINAL

Fees: Mr. Nehus brought up the fact that the banking fees have increased and he wondered whether the commission should consider raising their fees and who would be responsible for raising those fees. Ms. Hofstetter pointed out the fees have not changed since she started working for the city. It was noted the fees of CT Consultants and Ziegler and Schneider have not gone down the commission needs to stay in line with what other cities are doing.

UNFINISHED BUSINESS – None

INTERNAL BUSINESS

Treasurer's Report: Mr. Nehus presented the Treasurer's Report for January 17, 2023.

Beginning Balance	\$3,895.95	
Receipts		
Expenses	-325.00	Ziegler & Schneider, Inv# 263
Ending Balance	\$3,570.95	

MOTION: Michele Nelson made a motion to pay the invoices, seconded by Sam Ruebusch. All in favor, the motion passed 7-0-0.

MOTION: Derek Moore made a motion to approve the Treasurer's Report for January 17, 2023, seconded by Sonny Markus. All in favor, the motion passed 6-0-0.

City Council Report: Mayor Andy Schabell pointed out this was Ms. Hofstetter's last meeting and the board expressed their gratitude.

Other Items: Mr. Markus asked if there was any truth to a Red Lobster going into one of the lots in front of the new apartments. No one has contacted the city or sent anything into the office.

Dunkin and Popeyes are still moving forward but are having difficulty getting in parts. The gas line repair on Riley Road is at a stand still because of the same issue. Mayor Schabell pointed out projects all across the county are running into the same supply chain issues.

Mr. Reitman and the board thanked Carol for all of her guidance over the years.

ADJOURNMENT

MOTION: Derek Moore made a motion to adjourn, seconded by Michele Nelson. All in favor, the motion passed 6-0-0. Meeting adjourned at 7:22 p.m.

Attested to and submitted by:


Stephanie Tarter, City Clerk

Dated 3-7-2023


Nick Reitman, Chair


Dated 3-7-2023

City of Alexandria
Planning and Zoning Commission
January Treasurer's Report

January 17th 2023

Beginning Balance						\$3,895.95
Receipts						
Total Receipts						\$0.00
Balance forward						\$3,895.95
Expenses						
01/12/23	Ziegler and Schneider Statement #263					\$325.00
Total Expenses						\$325.00
Ending Balance						\$3,570.95

Submitted by,


Treasurer