



## CITY COUNCIL MEETING Meeting Minutes of March 2, 2023

Mayor Andy Schabell called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Joe Anderson	Present	Tom Baldridge	Present
Stacey Graus	Present	Kyle Sparks	Present
Robert Strong	Present	Susan Vanlandingham	Present

Also: Stephanie Tarter, City Clerk  
Lucas Cooper, Police Chief

Mike Duncan, City Attorney  
Doug DeJaco, Public Works Supt.

### **APPROVAL OF MINUTES: February 16, 2023, Regular Meeting**

**MOTION:** Tom Baldridge made a motion to approve the minutes of the February 16, 2023, Regular Meeting, seconded by Kyle Sparks. All in favor, the motion passed 6-0-0.

### **UNSCHEDULED VISITORS AND GUESTS** – None

### **ORDINANCES, RESOLUTIONS & MUNICIPAL ORDERS**

*Mr. Duncan read the following:*

*First Reading:*

**ORD 2023-02:** An Ordinance of the City of Alexandria, in Campbell County, Kentucky, amending Chapter 38, Section 38.01 of the City of Code of Ordinances, and Ordinances 22-94, 1-95, 2002-05, 2013-12, and 2021-17, in order to amend section 16(A) of the City's Code of Ethics by designating the City Clerk as the official custodian of the records for the Board of Ethics.

Mr. Duncan explained this change came at the request of the Board of Ethics. Mr. Duncan pointed out there may be a typo in the heading and if so, it will be fixed before second reading.

### **DEPARTMENT REPORTS**

**City Clerk:** Ms. Tarter report OKI is asking for input on future road projects for 2024 from residents and the survey can be found on the city's website. The switch to Office 365 is complete but there have been some issues along the way, she encouraged council to reach out if they are still experiencing issues. She also reported the switch to Campbell County Planning & Zoning went into effect on March 1, so residents should reach out to them for zoning needs; the website has also been updated directing users to the correct locations.

**City Administrator:** See attached report. Mayor Schabell gave an update on the potholes at Wendy's and those were being patched earlier that day.

**City Engineer:** See attached report. Mayor Schabell briefly reviewed some of the items on the engineer's list.

### **COUNCIL COMMITTEES:**

**Public Works – Tom Baldridge:** Next meeting will be April 6 at 6:00pm.

**Safety – Joe Anderson:** Next meeting will be June 15 at 6:30pm.

**Business Retention & Development:** Next meeting will be March 16, 6:30pm and will be a special meeting.

**Personnel – Robert Strong:** Next meeting will be June 15 at 6:00pm.

**Future Planning – Susan Vanlandingham:** The committee met this evening and discussed multiple items concerning noise ordinances, zoning changes from Planning & Zoning, reviewed vacant parcels and prioritized the properties and how they fit with future planning and goals of minimizing impact on surrounding areas while maximizing development. Next meeting will be April 6 at 6:30pm. Some of the council members had questions concerning noise ordinances, and it was pointed out there is a zoning and a code ordinance regarding noise.

**Finance – Stacey Graus:** Next meeting will be March 16 at 6:00pm.

## **BOARDS & COMMISSIONS**

**Park & Rec:** Mayor Schabell reported the Park & Recreation board met and discussed the budget for 2023-2024 and the new shelter project. They also discussed the need for lake dredging in the next couple of years.

## **NEW BUSINESS**

**BBHS/Softball Use of Field:** Councilwoman Vanlandingham shared she was contacted by a concerned citizen regarding Bishop Brossart High School coaches, parents and students driving on the sidewalk in between the basketball courts and playground to park on the old basketball court near the ball field. There was discussion on why there is a need to park back there and what the city could do to deter the activity. Chief Cooper will reach out to the athletic director for BBHS and let them know the students and parents do not need to park back there, exceptions can be made to the coaches to unload equipment. It was mentioned that if the Park Board decides to convert the old courts into pickleball courts, there will not be any parking allowed in that area.

There was a brief discussion about the price of pickleball courts, CT Consultants requested bids and the cost came back at \$150,000 for three courts. The board is looking at a possible grant to fund the project.

**Arcadia hill & drainage:** Councilman Sparks brought up a drainage issue on the Arcadia Blvd hill. Mr. DeJaco is aware, and it is on their list of things for spring.

## **OLD BUSINESS**

**Blue Roo Noise:** Mr. Plummer is in contact with Acoustiblok and the fence company to get a timeline and specs in order. Councilman Anderson asked for the fence company's name, and it will be R&M Fencing out of Cincinnati.

**Trash Cans:** Councilman Baldrige gave an update on the Rumpke stickers on cans, and it is being investigated further by the local Rumpke rep for the city. The post office was also contacted about the mailboxes and there are no federal, state or local laws that prohibit cars from being parked too close or in front of mailboxes. There was a discussion about what the city could implement, and it was pointed out the city has an ordinance restricting parking within 4-feet from a driveway, typically most mailboxes are within that space. Mr. Baldrige encouraged residents to call Rumpke to get one of their cans as it is included in the waste fee for residents.

**Open House:** Councilwoman Vanlandingham gave an update on the event, she has secured a beer truck, a sweet truck, and food trucks. Delbert Combs of the Ethics board offered to help, he is looking into kid options and reaching out to local businesses for door prizes. Councilwoman Vanlandingham asked if there is a budget for posters and flyers. The event has been mentioned at the Ethics meeting and Park and Rec and she plans to attend the other meetings coming up to spread the word about the event on May 23, 6-8pm.



**City Campus:** Councilman Strong inquired as to whether there was a building committee in place for the construction of the new site. Mayor Schabell explained once the grading is completed there will be a committee put together. Councilman Strong pointed out they can't take it for granted that the contractor will take care of all the little things each of the departments will require.

**City Sign:** Councilman Anderson asked for an update on the city sign, the city is still waiting on Duke to install electric.

## **COUNCIL & MAYOR COMMENTS**

**Mayor Schabell:** He gave an overview of what his original intent was for this section of Mayor and Council comments as it has gotten away from his original intent. He explained it is not the time to bring up new or old business as there are spots on the agenda for those; it is meant to be a time to share what they have done in the community as a council person that might not fit under the other areas of the agenda.

**Tom Baldridge:** He was asked where residents will need to go to build a deck and the new process was explained in further detail of what options residents have moving forward. He asked where folks would need to go for a permit for storage units or PODS and it was explained they would still come to the city building. He asked about the relationship between an HOA and city giving an example of a possible project in Arcadia. It was explained it depends on what was approved on the site plan and if there are conditions regarding an open area, the HOA can't just do whatever they want they would have to follow the rules of the city and the original site plan or go through the proper procedure for an amendment to the plan.

**Joe Anderson:** He asked for an update on the park shelter structure, whether anything had been purchased and if the project would need to go out for bid. It was explained the Park Board settled on a wood structure, nothing has been purchased and Mayor Schabell explained the process, that the State has already done the bidding process and the city can use that to obtain the materials and contractor. The process is just like what the PD uses to purchase police vehicles through the State Procurement Contract. Mr. Duncan explained that if the city did not want to utilize the state contract, then they could put it out to bid. Mayor Schabell pointed out the Park & Rec board has worked on this for the last two years and looking at everything and he is comfortable with what the Park and Rec board has decided. Councilman Anderson stated again he has never seen the city not bid out something over \$30,000 except for the police vehicles. It was explained the state has already done the bidding process and the Park has opted to use that for the process. Councilman Anderson questioned whether the Park & Rec board could make the final decision and not include council. It was explained the Park & Rec board has their own budget and they are able to make the decisions of how to spend that money.

He asked for an update on the Code Enforcement officer; applications have been submitted and interviews are set to take place next week.

**Kyle Sparks:** He shared a positive note and welcomed a new business opening soon in Alexandria, the new dog wash located near Tidal Wave Car Wash. These are popular around the world, and the business is owned by a veteran.

**Robert Strong:** He passed along a compliment he received regarding the Public Works Department of keeping the streets clean.

**Susan Vanlandingham:** She reported there is still interest among the business owners in the Old Towne district in getting the Alexandria Community Business Association back up and running. They also want to plan an event in the fall or early spring 2024 and maybe shut down Washington and bring in local businesses. She will keep up with this and report back with an update.

# ORIGINAL

**Stacey Graus:** He pointed out the city is fortunate they don't have to deal with some of the issues other cities and counties deal with. Mayor Schabell concurred and stated the city is headed in a good direction.

## FUTURE MEETINGS

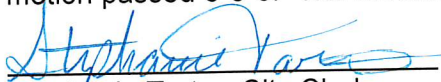
- March 7, 7:00 p.m. – Planning & Zoning
  - March 9, 7:00 p.m. – Code Enforcement
  - March 11, 9:00am - 2:00pm – Spring Craft Show, \$2 entrance fee
- It was noted Kim is still looking for volunteers to help with taking payments.

## COMMUNICATIONS

- Story Walk at Alexandria Community Park in March – “In Like a Lion Out Like a Lamb”
- Easter Egg Hunt, hosted by Woodmen of the World of the Lodge, March 25 with a rain out date of April 1.
- Tuesday Morning is closing and they will be missed.

## ADJOURNMENT

**MOTION:** Kyle Sparks made a motion to adjourn, seconded by Robert Strong. All in favor, the motion passed 6-0-0. The meeting was adjourned at 7:51 p.m.

  
Stephanie Tarter, City Clerk

Date: 3/16/2023

  
Andy Schabell, Mayor

Date: 3-16-23